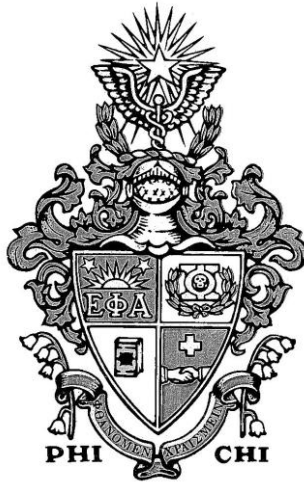


# CONSTITUTION and STATUTES



PHI CHI  
Medical Fraternity  
INCORPORATED

Updated and printed by the PHI CHI Central Office, to include all amendments enacted by the 75th Grand Chapter of 2019.

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THE CONSTITUTION AND STATUTES  
OF  
THE PHI CHI MEDICAL FRATERNITY

THE CONSTITUTION

*Preamble*

*We, the members of The Phi Chi Medical Fraternity, Inc., in Grand Chapter assembled, under the conviction that many advantages are to be derived from a brotherhood of physicians and students of medicine; appreciating that closer communion of kindred hearts is provocative of many incentives to honorable action, and seeking the development of the higher qualities of the mind and nobler impulses of the heart, do ordain and establish this Constitution for the government of our organization and invoke thereto the blessings of the Almighty God.*

ARTICLE I -- NAME AND INSIGNIA

SECTION 1:

- (a) This Fraternity shall be known as The Phi Chi Medical Fraternity.
- (b) It shall be incorporated.

SECTION 2: The motto shall be *Φθανομεν-Χραιομεν*.

SECTION 3: The colors shall be olive green and white.

SECTION 4: The flower shall be the lily-of-the-valley with leaves.

SECTION 5: The Great Seal of the Fraternity shall be the seal of the Grand Chapter and shall be as follows:

Circular form, one and three fourths inches in diameter, around the margin of which shall be the words "Grand Chapter, Phi Chi

Medical Fraternity,” arranged with the word “PHI” about the center and immediately opposite it the word “CHI”, above these words shall be “GRAND CHAPTER” and beneath them the words “MEDICAL FRATERNITY.” In the center shall be a replica of the coat-of-arms and the word "Incorporated" immediately beneath the arms.

SECTION 6: The coat-of-arms copyrighted, shall be as follows:

Escutcheon: Quarterly, I vert, a rising sun resplendent between two mullets in chief and the letters E  $\Phi$  A in base, all or; II argent, the badge of the Fraternity less the letters on the skull, within a wreath of olive of the first, both proper; III of the third, on a book, proper, the letter Phi fessway upon the letter Chi, both of the first; IV of the first, a pair of clasped hands, of the third; in chief, a Greek cross, of the second.

Crest: Upon a wreath of the colors of the Fraternity of the first and third, a wreath of olive of the first surmounted of a caduceus of the second, both beneath a mullet, rayonné, of the third.

Motto: *Phthanomen Chraismein* in Greek letters.

SECTION 7: The *official* badge of the Fraternity shall be patented as to design and shall consist of a skull and crossbones resting upon the Greek letters Phi and Chi in the form of a monogram, the Phi nuggeted gold, the Chi polished gold. The eyes of the skull to be rubies and the letters E  $\Phi$  A shall be on the forehead of the skull.

SECTION 8: The *pledge button* of the Fraternity shall have a square top of silver with the escutcheon of the coat-of-arms in white on a field of green.<sup>1</sup>

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<sup>1</sup> *Change of design - Historical Note. The design of the pledge button was changed at the time of the Pi Mu merger (1922) to honor Pi Mu and the Pi Mu honor system. The Badge of Pi Mu, a Greek cross carrying the skull and crossbones in addition to the Greek letters IIM, by agreement became Phi Chi's pledge button with the substitution of a caduceus and the letters  $\Phi X$  in silver on a field of green.*

SECTION 9: The *seal of the chapters* of this Fraternity shall be: circular, one and three-fourths inches in diameter, on the margin of which shall be above, Phthanomen Chraismein in Roman letters and below, the name of the chapter. In the center of the circle shall be a replica of the official badge.

SECTION 10: The *diplomas* of the Fraternity shall bear the coat-of-arms, the Great Seal of the Fraternity, the seal of the chapter and the signatures of the Grand Secretary-Treasurer, the Presiding Senior and the Secretary of the chapter applying for it. The cost of the diplomas shall be determined by the Statutes.

SECTION 11: The *flag* of the Fraternity shall be rectangular in form, the length being twice the width. It shall be made of two squares, one of white to be on the inner side and one of green (olive) to be on the outer side. On the white field shall be a green star; on the green field shall be a white star in the center, equally on both fields, shall be a golden yellow caduceus surmounted by a star of the same color.

SECTION 12: The *official pennant* shall be a green felt field tapering to a point. In white felt shall be a skull and crossbones over a monogram of Phi and Chi; a white line shall divide this design from the words PHI CHI in white, tapering.

SECTION 13: Regulations regarding the standard of the dimensions, quality of material, display or use of any of the insignia of the Fraternity shall be prescribed by Statute as herein provided.

SECTION 14: All insignia bearing the design of either the official badge or coat-of-arms shall be under the exclusive control of the proper authorities of the Grand Chapter and none of them may be purchased, used or disposed of without authority from the Grand Chapter or its constituted authorities.

## ARTICLE II -- ORGANIZATION

SECTION 1: The *members* of The Phi Chi Medical Fraternity, Inc., shall be those persons who have been initiated or admitted to membership in accordance with the ritual and as hereinafter provided.

SECTION 2: The *Grand Chapter* shall be the supreme governing body of the Fraternity as hereinafter provided.

SECTION 3: The *active chapters* shall be those established in regularly incorporated colleges and universities as hereinafter provided.

SECTION 4: *Alumni chapters* shall be composed of former regularly graduated members of medical colleges who were in good standing with an active chapter of Phi Chi of which said members were a part during their medical course and shall be established as hereinafter provided.

## ARTICLE III -- THE GRAND CHAPTER

### SECTION 1:

- (a) The supreme legislative power of the Fraternity shall be vested in a Grand Chapter holding regular sessions every one or more years and at such time and place, if feasible, as shall be recommended by the preceding session. It shall be composed of delegates from active and alumni chapters, the officers of the Grand Chapter, and with such members of Grand Chapter committees as shall have been elected by the preceding sessions, as hereinafter provided.
- (b) There shall be no special session of the Grand Chapter but regular sessions may be postponed until some future date by the Executive Trustees for due cause or justifiable reason for the benefit of the Fraternity.

SECTION 2: Each active chapter and alumni chapter shall elect a delegate and an alternate (to act in the absence of the delegate) as its representative in the Grand Chapter, but no chapter shall be entitled to more than one vote. Delegates must be active members of the chapters they represent, no delegate to the Grand Chapter shall represent more than one chapter, and that shall be the chapter wherein the delegate holds active membership. Delegates from a simple majority of the active chapters in good standing with one member of the Executive Trustees shall constitute a quorum.

SECTION 3: No active or alumni chapter, which shall be reported delinquent under the requirements of this Constitution or of the Statutes shall be entitled to representation in the Grand Chapter unless the delinquency is removed in the opening session of the Grand Chapter and then only by consent of the Grand Chapter.

SECTION 4: The Executive Officers of the Grand Chapter shall be Grand Presiding Senior, Chairperson of the Executive Trustees, Grand Secretary-Treasurer and such other officers it may elect to execute its mandates and enforce its Statutes.

SECTION 5: The Grand Chapter shall have power:

- (a) To effect its own organization, to elect its officers and to adopt and enforce rules for its government and procedure.
- (b) To grant charters to active and alumni chapter as herein provided.
- (c) To revoke the charter of any active or alumni chapter and recover without legal due process all archives, paraphernalia and other property of the Fraternity, including surplus chapter funds and other tangible assets for custodianship; to suspend a chapter from the exercise of any or all of its powers and privileges and to punish any chapter, officer or member as may be deemed necessary for the welfare of the Fraternity.
- (d) To define the provinces of the Fraternity.
- (e) To elect the officers of the Fraternity hereinafter specified and to appoint such special committees as shall be necessary.
- (f) To provide by Statute or resolution for the creation and disbursement of the revenues of the Fraternity.
- (g) To provide by Statute or resolution for the regulation of the officers, chapters and members of the Fraternity and to define their respective duties and privileges as hereinafter provided.
- (h) To alter and amend this Constitution and the ritual as herein provided and when not in conflict with the Articles of Incorporation or before first amending the latter, according to law.

- (i) To enact, subject to this Constitution, such laws, rules and regulations necessary to promote the welfare of the Fraternity, its chapters, officers and members.

SECTION 6: Organizational or functional enactments of the Grand Chapter shall be classified as (new or revising) amendments to the Constitution and Statutes or as resolutions. Both the Articles and Statutes, with the exception of Article I and its sections, may be amended as hereinafter provided. Enactments of permanent change shall be in the form of amendments; those of a temporary nature or short-term duration shall be in the form of resolutions.

- (a) All Statutes shall be arranged in the same order as the Articles of the Constitution from which their authority is derived, as follows:

- (I) Insignia
- (II) Organization
- (III) The Grand Chapter
- (IV) The Executive Trustees
- (V) The Officers
- (VI) Membership
- (VII) Revenues
- (VIII) Publications
- (IX) Ritual
- (X) Charters
- (XI) Active Chapters
- (XII) Alumni Chapters
- (XIII) Headquarters

SECTION 7: All enactments of the Grand Chapter shall be accomplished according to commonly accepted parliamentary law procedures. No amendment to the Statutes may be enacted which is in conflict with its comparable Constitutional Article unless such conflict has been previously removed by prior and proper amendment.

SECTION 8: A fee to be determined by the Grand Secretary-Treasurer shall be required of attendees of the Grand Chapter meeting who are not Delegates, Executive Trustees, or other individuals as outlined in the Constitution and Statutes of Phi Chi Medical Fraternity, Inc.

## ARTICLE IV -- THE EXECUTIVE TRUSTEES

SECTION 1: There shall be a body called the Executive Trustees which shall be composed of the general officers of the Fraternity, namely, the Grand Presiding Senior, Grand Presiding Junior, Grand Secretary-Treasurer and two (2) members elected by the Grand Chapter, one of the two being elected as the Chairperson of the Trustees.

SECTION 2: The members of the Executive Trustees with the exception of the Grand Secretary-Treasurer and Chairperson shall be elected at each regular session of the Grand Chapter and shall hold office until their successors have been legally elected. A majority vote of the Grand Chapter shall elect said Executive Trustees.

SECTION 3: In the event of a vacancy in the office of the Grand Presiding Junior, Grand Secretary-Treasurer, Chairperson of the Executive Trustees, or any member of the executive trustees due to resignation, inability to serve, removal from office, death or for any other reason, if the interval between the date of the vacancy and the next meeting of the Grand Chapter is six months or more, a pro-tem replacement shall be named by the Trustees or a reassignment of duties effected by the Executive Trustees.

SECTION 4: The Executive Trustees may meet at any time at the call of the Chairperson but the Chairperson shall convene them upon the written request of any two members thereof.

SECTION 5:

- (a) The Executive Trustees shall have full executive power over the active and alumni chapters and the members thereof between sessions of the Grand Chapter. Acting under this warrant of authority they shall have power to issue from time to time such rules and regulations as they shall deem necessary for the welfare of the Fraternity, provided that they shall not issue any rules or regulations that will reduce the general revenues of the Fraternity or effect any law rejected by the Grand Chapter. It is further provided that the

Grand Chapter may exercise its power to sustain or declare null and void any rules issued by the Trustees.

- (b) They shall have appellate jurisdiction over the action of active and alumni chapters in the suspension or expulsion of their members, with authority to reinstate.
- (c) They shall have power to enforce the provisions of this Constitution and the Statutes and interpret such articles and sections thereof as may be in controversy between members and officers of the active and alumni chapters.
- (d) They shall be responsible to no power in the fraternity except the Grand Chapter in convention assembled to which the Chairperson shall render in writing full and accurate account of the Trustees' official acts. Said report to be delivered by the Chairperson in the regular order of business.
- (e) All official acts of the Executive Trustees shall bear the signatures of the Chairperson of the Executive Trustees and the Grand Secretary-Treasurer, with the Great Seal of the Fraternity.
- (f) A majority of the Executive Trustees shall be sufficient to transact official business with the following exceptions:
  - (1) Any four (4) members of the Executive Trustees may for cause declare the office of the fifth vacant and appoint a successor until the next session of the Grand Chapter when they shall submit in writing the charges against said member. The Grand Chapter shall then proceed to judge the removal of such member from office. In any controversy between the members of the Executive Trustees, the Grand Chapter shall have full power to dispose of it as hereinafter provided.

- (2) It shall require the unanimous consent of the Executive Trustees to reinstate an expelled member without a retrial by the chapter.
- (3) It shall require the unanimous consent of the Executive Trustees to accept the resignation of a member of the Fraternity.
- (g) Between Grand Chapter sessions, the Executive Trustees may, by a majority vote, instruct the Grand Secretary-Treasurer to submit to every active chapter any resolution or resolutions originated by the Trustees or a chapter for their approval or rejection. The chapters shall, within fourteen (14) days from the receipt of such communication vote on each resolution thus submitted and shall within seven (7) days following such vote forward the results to the Grand Secretary-Treasurer. Failure to respond within such time shall result in cancellation of the right to vote on each resolution in question. A majority vote of ballots cast by the chapters shall be sufficient to accept or reject each resolution submitted in this manner. The text of each resolution and the name of each chapter voting for or against it (including the names of those chapters not responding) and the results of the vote shall be published in the next issue of the CHRONICLES or each chapter notified by regular mail, whichever is more expeditious time wise, after the receipt of all the ballots.

## SECTION 6: EMERITUS TRUSTEES

- (a) The Emeritus Trustees shall be composed of former members of the Executive Trustees, who have served the Fraternity faithfully, well and are in good standing.
- (b) Members of the Executive Trustees would be elevated to Emeritus status, by the Grand Chapter, upon resolution duly approved.

- (c) Emeritus Trustees would be asked to attend all meeting of the Executive Trustees and the Grand Chapter; would have the privilege of the floor; may not hold an elected Executive Trustee office or vote; may perform such duties as may be assigned by the Executive Trustees.

## ARTICLE V -- THE OFFICERS

SECTION 1: The *Grand Presiding Senior* shall be the presiding officer of all sessions of the Grand Chapter. The Grand Presiding Senior shall open the session with an address which shall become a part of the records of the Fraternity, shall outline such laws as may be deemed essential to the welfare of the Fraternity, its organization and members, and shall serve as a member of the Executive Trustees. He or she shall perform such additional duties as shall be required by the Executive Trustees.

SECTION 2: The *Grand Presiding Junior* shall officiate in the absence of the Grand Presiding Senior and ascend to this office in case of death, disability or resignation of the Grand Presiding Senior between sessions of the Grand Chapter. The Grand Presiding Junior shall serve as a member of the Executive Trustees and perform such additional duties as the Trustees may require.

SECTION 3:

- (a) The *Grand Secretary-Treasurer* shall be the chief executive officer of the Fraternity, acting under the authority of the Executive Trustees and shall be the official head of the Central Office of Phi Chi.
- (b) Other duties shall include the recording of accurate minutes of all sessions of the Grand Chapter and the Executive Trustees and preserving them in a durable form. He or she shall also maintain files of all papers and documents for the inspection of the officers and members of the Fraternity: hold in custody the Great Seal of the Fraternity, affix the same to the proper documents according to the Statutes, holding in custody the minutes and all other books, records and documents pertaining to the Grand Chapter and Executive Trustees, sign all official documents including vouchers and disbursement checks; collect all the funds and revenues due the Fraternity and credit the same to the Bureau of Finance of the Central Office of Phi Chi; have supervisory powers over the chapters and members in the

execution of the laws pertaining to the Central Office and to discipline said chapters in accordance with the provisions of this Constitution and the Statutes, be a member of the Executive Trustees and function as their secretary as well as secretary of all the Grand Chapter committees; maintain a complete directory file and issue or cause to be issued an official DIRECTORY; execute a bond in the sum to be determined by the Executive Trustees and paid for from the funds of the Grand Chapter. Detailed statements of the Fraternity's accounts shall be rendered by the Chairperson of the Executive Trustees by July 1 of each year and to the Grand Chapter Conventions at each session. The salary of the Grand Secretary-Treasurer shall be fixed by the Statutes.

SECTION 4:

- (a) The *Chairperson of the Executive Trustees* shall preside at all meetings of the Executive Trustees and shall have general supervisory powers over the members thereof and delegate to them such powers not specified herein as is deemed necessary for the welfare of the Fraternity.
  
- (b) The Chairperson shall also serve as Editor-in-Chief of the Phi Chi CHRONICLES and other official publications and shall issue the same as provided for hereinafter. All or parts of this responsibility may be delegated by the Chairperson to other members if an Editor-in-Chief is not elected separately as a Grand Chapter Officer.

SECTION 5: Additional offices and officers of the Grand Chapter as may be deemed necessary shall be created and their duties defined in the Statutes.

SECTION 6: All officers of the Fraternity upon assuming office shall take an oath of office as prescribed in the Statutes.

## ARTICLE VI -- MEMBERSHIP

### SECTION 1:

- (a) Membership in The Phi Chi Medical Fraternity, Inc., shall be confined to those persons who have been initiated either by an active chapter or under the direction of the Executive Trustees in connection with the chartering/installation of a new chapter; the reactivation of a former chapter; or the merger with Phi Chi of an existing student medical society (fraternity) if approved and accepted by the Executive Trustees or the Grand Chapter, as hereinafter provided. All membership attainments are to be in conformity with the requirements of the Constitution, the Statutes and the Ritual.
  
- (b) No one shall be elected to honorary membership.

SECTION 2: To be eligible for membership in The Phi Chi Medical Fraternity, Inc., a candidate must be a student in a medical institution (school or college) which is the domicile of an active chapter; be of sound moral character, have creditable intellectual attainments, be in honorable scholastic standing and be socially acceptable to the local chapter, except that no person who is or has been a member of any other presently existing national medical fraternity is eligible.

### SECTION 3:

- (a) All candidates for membership in The Phi Chi Medical Fraternity, Inc., shall be elected by ballot.
  
- (b) No person shall be admitted to membership without achieving an affirmative vote of approval of seven-eighths (7/8) of the chapter's members who are present and voting.
  
- (c) Each official Initiation Form (Form 3) shall carry a certification by the chapter Secretary that the initiate was elected by ballot.

SECTION 4: No member of The Phi Chi Medical Fraternity, Inc., may become a member of any other medical fraternity and should a

member become so, he or she shall be automatically expelled from this Fraternity without regard to any due process of jurisprudence defined in this Constitution and Statutes.

#### SECTION 5:

(a) No member of The Phi Chi Medical Fraternity, Inc., may sever his or her relationship therewith by resignation or otherwise without the consent of three-fourths (3/4) of the members of the chapter wherein membership is held and the unanimous consent of the Executive Trustees, as provided for in the Statutes.

- (1) Charges of conduct involving moral turpitude, disloyalty to the Fraternity, conduct unworthy of a physician and a lady or a gentleman, or violations of code of medical ethics may be made upon a three-fourths (3/4) vote of an active or alumni chapter of which the member charged is or has been a member.
- (2) Such charges, together with a written report setting forth the reasons and grounds for making them, together with the sworn evidence and verdict shall be filed with the Grand Secretary-Treasurer, after a fair and impartial trial by the active or alumni chapter, as hereinafter provided.
- (3) In event of the failure of an active or alumni chapter to make charges and bring a member to trial in any case that in the opinion of the Executive Trustees involves any or all the foregoing elements, the Executive Trustees may by unanimous vote to suspend or expel the member, provided that notice of such proposed action shall have been mailed to the chapter and the last known address of the member against whom the action may be directed.
- (4) All trials of members shall be conducted according to legal procedure and the accused member shall not be

denied the right of defense by counsel who shall be a member of the Fraternity.

SECTION 6: Any member who has been suspended or ordered expelled shall not be denied the right of appeal to the Executive Trustees who shall have appellate jurisdiction in all cases of this nature, and acting thereunder, shall either affirm the sentence imposed by the chapter, order a retrial or reinstatement of the member or a dismissal of the charges entirely.

SECTION 7: Members of an active chapter who leaves the college or university in which their chapter holds jurisdiction, shall be entitled to a demit as prescribed in the Statutes hereinafter.

SECTION 8: Former members of active chapters, whether enrolled in alumni chapters or not so affiliated, shall be subject to the By-Laws of their respective chapters insofar as the same pertain to former members. In absence of any such laws in the chapter By-Laws, the members included in this section shall be subject to the Constitution and Statutes of the Fraternity.

## ARTICLE VII -- REVENUES

The revenues of the Fraternity shall be created from such sources, apportioned to such funds and for such purposes and disbursed in such a manner as shall be prescribed by the Statutes of the Fraternity.

## ARTICLE VIII -- PUBLICATIONS

SECTION 1: The official publications of the Fraternity shall be a magazine known as the Phi Chi CHRONICLES, an official catalogue known as the Phi Chi DIRECTORY, and an official newsletter known as the Phi Chi DOODLEBUG QUARTERLY.

SECTION 2: The Phi Chi CHRONICLES shall be issued at such times and in such style as prescribed by the Statutes.

SECTION 3: The Phi Chi DIRECTORY shall be issued at such times and in such style as shall be prescribed by the Statutes.

SECTION 4: The Phi Chi DOODLEBUG QUARTERLY shall be issued at such times and in such style as shall be prescribed by the Statutes.

SECTION 5: Other publications relating to affairs and interests of the Fraternity may be authorized by Statute, resolution or special rule of the Executive Trustees.

SECTION 6: Funds for the official publications shall be provided by the Grand Secretary-Treasurer in an annual budget with and by the consent of the Chairperson of the Executive Trustees as hereinafter provided.

## ARTICLE IX -- RITUAL

SECTION 1: The *Ritual* shall be secret and enactments therein shall have equal force and validity in all respects with the Constitution and the Statutes.

### SECTION 2:

- (a) The Ritual shall be entrusted to the Grand Secretary-Treasurer for safekeeping and no member of the Fraternity save the Grand Secretary-Treasurer shall be permitted to make transcriptions thereof either in whole or in part. Copies of the Ritual shall be supplied by the Grand Secretary-Treasurer under the seal of the Fraternity upon official requisition of the Presiding Senior and Secretary of the active chapters.
- (b) The Grand Secretary-Treasurer shall maintain a careful record of all copies of the Ritual thus distributed in a durable book prepared for that purpose and shall have power to require the officers of any chapter at any time to account for copies of the Ritual delivered to their chapters.
- (c) In the event a chapter becomes inactive, it shall be the specific responsibility of the chapter Secretary to return all copies of the Ritual in their possession to the Grand Secretary-Treasurer.

SECTION 3: The cost of the Ritual to the chapters shall be determined by Statute.

SECTION 4: The oath of secrecy shall apply only as provided in the Ritual and in no case to this Constitution, the Statutes or By-Laws of the chapters.

## ARTICLE X -- CHARTERS

### SECTION 1:

(a) A charter may be granted for an active chapter of The Phi Chi Medical Fraternity, Inc., upon petition of not less than eight (8) resident medical students, of a regularly incorporated college or university, located within the continental United States. If a potential chapter is located outside of the continental United States, a charter will require not less than twenty (20) resident medical students. A charter shall only be granted in accordance with the following conditions:

- (1) The petition shall be transmitted to the Grand Secretary-Treasurer with all information necessary for full and thorough knowledge of the applicants and of the standards, resources and activities of the college or university in which it is proposed to establish a new chapter.
- (2) Upon receipt of a petition, as provided in this section of the Constitution, the Executive Trustees, upon recommendation of the Grand Secretary-Treasurer, shall make a full and speedy examination of the merits of the petition. The Executive Trustees may, if deemed necessary, send one of their members or a designated member of the Fraternity to personally investigate the petitioners and the college wherein they propose to establish a chapter of Phi Chi. After such investigation, a report shall be transmitted immediately to the Grand Secretary-Treasurer.

(b) No charter shall be granted without the unanimous consent of the Executive Trustees or a three-fourths (3/4) vote of the Grand Chapter in convention assembled.

### SECTION 2:

- (a) Alumni chapters may be established upon the petition of not less than ten (10) former members of Phi Chi chapters.
- (b) The Executive Trustees shall have power to grant such petition upon three-fourths (3/4) vote after proper credentials have been presented to the Grand Secretary-Treasurer by the petitioners.

SECTION 3: All expenses incident to chartering and installation shall be borne by the petitioners for a charter and no charter shall be granted until all taxes due the Grand Chapter have been paid.

SECTION 4: The charter shall be of genuine parchment (or a durable substitute), engraved, and read as follows:

THE PHI CHI MEDICAL FRATERNITY  
Incorporated

(Coat of Arms)

*The Grand Chapter*

By its Executive Trustees, reposing faith and confidence in the integrity and virtue of those whose names are herein inscribed, does grant and confer unto said \_\_\_\_\_, their associates and legal successors, this

CHARTER

constituting them into a chapter for the dissemination and practice of the principles of The Phi Chi Medical Fraternity under the title of

\_\_\_\_\_ of PHI CHI located in \_\_\_\_\_, state of \_\_\_\_\_, so long as they shall conform to and obey the Constitution, Statutes, and General Laws of the Fraternity and other regulations that may from time to time be enacted by the Grand Chapter or its legally constituted officers and representatives, giving and granting unto the said \_\_\_\_\_

Chapter the right to perform all and severally the acts properly pertaining to the chapter as aforesaid.

Granted the \_\_\_\_\_ day of \_\_\_\_\_ Anno Domini Two Thousand \_\_\_\_\_ in accordance with the Constitution and By-Laws of The Phi Chi Medical Fraternity, incorporated, by and with the consent and authority of the Executive Trustees.

Attest: \_\_\_\_\_  
Grand Secretary-Treasurer

\_\_\_\_\_  
Chairman, Executive Trustees

## ARTICLE XI -- ACTIVE CHAPTERS

SECTION 1: Active chapters may be chartered and established in regularly incorporated medical colleges, or medical colleges affiliated with universities, giving at least a two-year medical course. The Grand Chapter may by proper Statutes classify colleges and prohibit entrance into certain classes of colleges, provided no classification shall be retroactive on any chapter established at the time of adoption of this Constitution.

SECTION 2: Active chapters shall be known by a Greek letter name or any combination thereof. Example: Alpha of Phi Chi

SECTION 3: Active chapters may be composed of two classes of membership, namely, Active and Associate.

- (a) *Active members* shall be defined as any student of medicine in the medical college where the chapter holds jurisdiction under its charter, together with such students as may be attending the academic department of allied or affiliated college or university who are registered in the medical course, who have been regularly initiated and registered in the Fraternity's National Office.
- (b) *Associate members* shall be defined as physicians who are doctors of medicine in good standing with the AMA, BMA or NMA, or members of the allied sciences with a doctor's degree other than that of medicine, whose names appear in the catalogue of the college or university where the active chapter holds jurisdiction under its charter, who are members or assistants in the medical faculty or sub-faculty, and who are not alumni members of any active chapter of Phi Chi or any other national medical fraternity.

SECTION 4: Nothing in Section 3 of this Article (XI) shall be construed to authorize an active chapter to confer honorary membership nor may they admit any person, active or associate,

without the formal ceremony of admission as prescribed by the Ritual and this Constitution for both classes, as hereinafter provided.

SECTION 5: The officers of active chapters shall be Presiding Senior, Presiding Junior, Secretary, Treasurer, Judge Advocate, Chapter Editor, Sentinel and such additional officers as provided for in the Ritual or By-Laws of the chapters and not prohibited by the Constitution of the Fraternity.

SECTION 6: The Secretary, Treasurer and Chapter Editor shall be elected for a period of one year from the last meeting of one collegiate year to the last meeting of the next.

SECTION 7: The Presiding Senior, Presiding Junior, Judge Advocate and other officers of the active chapter shall be elected at such times and for such periods as the By-Laws of a chapter may provide; provided said By-Laws are not in conflict with the Constitution and Statutes of the Fraternity.

SECTION 8: None but active members shall be officers of an active chapter.

SECTION 9:

(a) Any member of an active chapter is eligible to any office therein, provided such office is not prohibited by the Constitution and Statutes of the Fraternity.

(b) All officers of the chapter shall be eligible for re-election.

SECTION 10: The active chapters may provide in their By-Laws for an Executive Committee of three members of which the Secretary of the chapter shall be one.

SECTION 11: The duties of the officers of the active chapters:

(a) The Presiding Senior (a member of the senior class unless there are no senior class members or none available for election) shall be the official head of the chapter and shall

preside at all regular or special sessions of the chapter and exercise general supervision over the members and committees of the chapter, shall appoint all committees with the exception of the Executive Committee and, in case of a tie, shall cast the deciding ballot except in elections. In conducting the sessions of the chapter, the Presiding Senior shall be governed by parliamentary law, the Constitution and Statutes of the Fraternity and the By-Laws of the chapter. In event of an objection to the chair's interpretation of the laws or in event of an appeal from the decision of the chair, the opinion of the Judge Advocate shall prevail provided the Presiding Senior or the members do not appeal to the Chairperson of the Executive Trustees for a ruling of the Executive Trustees in each specific objection. The opinion of the Executive Trustees shall prevail until the Grand Chapter shall annul any such action on the part of the Executive Trustees.

- (b) The Presiding Junior shall act for the Presiding Senior in event of absence or disability of the latter and shall succeed to this office in event of permanent disability until an election shall be held to fill the vacancy thus created.
- (c) The Secretary shall be the chief executive officer of the active chapter in its relations with the Fraternity and the extra-fraternity world and shall set down in a durable book the minutes of the chapter, transact all correspondences serve as a member of all committees of the chapter, keep a correct list of all the members of the chapter and their addresses, collect from the Treasurer all money due from the members to be paid to the National Fraternity and remit the same to the Grand Secretary-Treasurer as prescribed by the Constitution and Statutes of the Fraternity. The Secretary shall be the custodian of the seal of the chapter and affix it to all documents issued by the chapter; sign all documents and perform such other duties as may be delegated by the Presiding Senior or by enactment of the chapter, conduct the office in accordance with the official *Uniform System of*

*Chapter Accounting* as prescribed by the Statutes and promptly supply the Grand Secretary-Treasurer, on proper forms, all official information requested by said official in addition to information concerning the state of the chapter and its relation to its members and officers. A remuneration for services may be granted the Secretary if provided for in the By-Laws of the chapter.

- (d) The Treasurer of the active chapter shall collect and receive all money due the chapter from its members on its local accounts, keep an accurate written record of all the transactions of this office in conformity with the official *Uniform System Of Chapter Accounting* as prescribed by the Statutes and report same to the Grand Secretary-Treasurer on forms provided for that purpose.
- (e) The Judge Advocate shall be the parliamentarian of the chapter and shall have been a member of the chapter at least one year before being eligible to hold this office, be competently informed on the Constitution, Statutes and regulations of the Fraternity, By-Laws of the chapter and *Robert's Rules of Order*. This office shall be the court of last resort in the chapter in the matter of interpretation of the By-Laws of the chapter and their application. The Judge Advocate shall direct the Presiding Senior in his or her official conduct and correct any violation or attempted violation of the By-Laws. Appeals from the Judge Advocate's decision shall be to the Grand Secretary-Treasurer who shall bring the matter to the attention of the Executive Trustees for decision.
- (f) The Sentinel shall answer all requests for admission to the chapter hall during official sessions and initiations, allow none to pass or repass without proper credentials and permission of the proper officers. The chapter may provide a special password at its discretion.

- (g) The Chapter Editor shall supply a chapter letter for each issue of the Phi Chi CHRONICLES and assist the Editor-in-Chief in the collection of information regarding former members and other items of interest relating to the chapter. Chapter Letters shall be mailed on such dates as prescribed by the Editor-in-Chief of the CHRONICLES.

SECTION 12: All officers of a chapter shall be subject to discipline by the Grand Secretary-Treasurer for failure to properly perform their duties to the National Fraternity or active chapter as prescribed in the Statutes.

SECTION 13: Active chapters shall hold regular stated meetings. They may hold special meetings provided all active members of the chapter are notified by the Secretary at least twenty-four hours before the contemplated meeting. No candidate shall be balloted on at a special meeting, nor shall any laws affecting the revenues of the chapter be enacted at such time.

SECTION 14:

- (a) Active chapters shall have power to adopt By-Laws for their local government and for the regulation and control of their revenues and property, provided that no By-Law shall be of legal effect which is in conflict with the Constitution and Statutes of the Fraternity as enacted by the Grand Chapter or regulation issued by the Executive Trustees.

- (b) No *ex post facto* law shall be enacted.

SECTION 15: Active chapters may by a two-thirds (2/3) majority of its entire active membership suspend a member for cause as provided in the Constitution of the Fraternity or By-Laws of the chapter, provided the misdemeanors punishable by suspension are stated in the By-Laws of the chapter or Statutes of the Fraternity.

SECTION 16: An active chapter shall, with the consent of three-fourths (3/4) of its entire active membership, have power to prefer charges against a member for expulsion for reasons set forth in the

Constitution of the Fraternity and proceed to judge said member according to the trial code and procedure prescribed in the Statutes. Active chapters when sitting as a court of justice shall be under oath administered by the Judge Advocate who shall preside at such sessions of the chapter.

## ARTICLE XII -- ALUMNI CHAPTERS

SECTION 1: Alumni chapters shall be composed of former regularly graduated members of medical colleges who are in good standing with the active chapter of Phi Chi of which said member or members were a part during their previous medical course. Charters may be granted as herein provided. Such chapters shall be known by the name of a local area active chapter or the city or state in which they are located.

SECTION 2: Alumni chapters shall hold not less than four regular sessions annually. They shall be subject to such fees, dues and form reports as may be prescribed by Statute or established for themselves.

SECTION 3: Alumni chapters shall have power to adopt By-Laws for the regulation and control of their revenues, property and local government, provided that no law shall be of legal effect which shall be in conflict with this Constitution or any enactment of the Grand Chapter and further provided that no By-Law shall be enacted that would permit others than alumni of Phi Chi chapters to become members of the alumni chapters.

SECTION 4: Alumni chapters shall elect a delegate and an alternate to each session of the Grand Chapter who shall be subject to the same laws and regulations as active chapters in regard to Grand Chapter representation.

SECTION 5: The Executive Trustees shall have the same supervisory power over alumni chapters as over active chapters as herein provided.

## ARTICLE XIII -- HEADQUARTERS

### SECTION 1:

- (a) Official headquarters of the Fraternity shall be the office of the Chairman of the Executive Trustees and shall be known as the Central Office of Phi Chi. The business of the Fraternity shall be transacted at such headquarters, provided that meetings of officers, committees, or the Executive Trustees may legally be held elsewhere upon reasonable notice from the Grand Secretary-Treasurer acting under the orders of the Chairperson of the Executive Trustees.
- (b) The Central Office shall be divided into Bureaus, all of which shall be under the direct supervision of the Grand Secretary-Treasurer.
- (c) The Bureaus of the Central Office shall be the Bureau of Administration, the Bureau of Finance and the Bureau of Extension.

## ARTICLE XIV -- AMENDMENTS

This Constitution, in all its Articles or sections of Articles, and Statutes or sections of Statutes, except Article I and its sections, may be amended by a three-fourths (3/4) vote of the members of any regular session of the Grand Chapter, provided that the proposed amendment or amendments shall be introduced and read the first day of the meeting and referred to the Constitution, Statutes and Ritual Committee, and presented with recommendations by the Constitution, Statutes and Ritual Committee on the second day of the Grand Chapter meeting, in accordance with the Articles of Incorporation of The Phi Chi Medical Fraternity.

## STATUTE I -- INSIGNIA

### SECTION 1:

- (a) The design of the official badge of the Fraternity is patented and shall not be used on articles of jewelry; neither shall dies be made thereof for use on stationery nor shall reproductions of any kind be used in other ways except in official publications of the Fraternity.
- (b) A miniature size of the badge, jeweled or non- jeweled, may be incorporated in the design of the Fraternities official key, and officers' medallions.
- (c) The Grand Secretary-Treasurer is empowered to prosecute any infringements of the patent or any violations of this Statute whether by members of the Fraternity or manufacturers of the badge.
- (d) The Grand Officer's Medallion shall be a sunburst of gold surmounted by a jeweled badge engraved with the name of the Fraternity and the office suspended from a gold chain or a green ribbon.
  - (1) Present Grand Chapter Officer's jeweled badge shall consist of green emeralds and pearls with red ruby eyes.
  - (2) Past Grand Chapter Officer's jeweled badge shall consist of red rubies and pearls.

SECTION 2: No person who is not a member of the Fraternity shall be permitted to wear the badge of the Fraternity.

SECTION 3: The Grand Secretary-Treasurer is empowered to permit the official jewelers of the Fraternity to manufacture official badges of the design *protected by design patent*, without or with jewels arranged in any manner desired, provided that the size and outline of the design is in no way effected.

SECTION 4:

- (a) The coat-of-arms of the Fraternity is *copyrighted* and may not be used by any person, firm or corporation for any purpose whatever without permission from the Grand Secretary-Treasurer.
- (b) The coat-of-arms of the Fraternity may be made available in a cloth form for use on wearing apparel. Insofar as possible, the design shall be in official colors and made of colored or metallic thread.

SECTION 5:

- (a) The official key of the Fraternity shall consist of a scaled replica of the official badge fastened to a metal base of polished gold, properly proportioned and embellished. Keys may be jeweled or non-jeweled.
- (b) Jeweled keys shall be available only as honor awards.
- (c) Honor award (jeweled) keys shall not be available for general purchase. They may be obtained only by authorization of active chapters, alumni chapters, the Executive Trustees or the Grand Chapter as awards for outstanding or meritorious service to the Fraternity.

SECTION 6: Each initiate upon complying with the provisions of the Constitution and Statutes of the Fraternity pertaining to membership shall receive a numbered membership card which shall bear the member's full name, chapter name and date of initiation. On the reverse thereof shall be stated the date on which the CHRONICLES Post Graduate Subscription (CPGS) shall begin. This card shall constitute a part of the admission requirements to any chapter hall.

SECTION 7:

- (a) The diplomas of the Fraternity shall be of two grades, namely parchment and heavy paper.

- (b) Blank diplomas shall not be issued by the Grand Secretary-Treasurer.
- (c) The cost of diplomas shall depend on current market costs.

SECTION 8:

- (a) The flag of the Fraternity may be made of any durable material of the proper colors.
- (b) The pennant shall be made of felt in the colors designated.
- (c) No restrictions shall be placed on the use of the flag or the pennant.
- (d) The Grand Secretary-Treasurer is empowered to appoint a firm to manufacture flags and pennants to insure uniformity, but this in no way prohibits any person or firm from the manufacture thereof.

SECTION 9: The flag of the Fraternity shall be unfurled from either the Flagstaff of the chapter house or displayed from the door or windows of the chapter halls on Memorial Day (November 15) and on Founders' Day (February 26).

SECTION 10: On Memorial Day all members of the Fraternity, active and alumni, shall wear a *white carnation* in memory of Phi Chi's of the Chapter Eternal.

## STATUTE II -- ORGANIZATION

SECTION 1: Members shall consist of those initiated in Phi Chi Medical Fraternity, Inc. as required by the Constitution and Statues of Phi Chi Medical Fraternity, Inc.

SECTION 2: The Grand Chapter shall consist of the members of Phi Chi Medical Fraternity in good standing with the International, active and alumni chapters as described by Constitution and Statues of Phi Chi Medical Fraternity, Inc.

SECTION 3: Active Chapters shall consist of active members who are currently in pursuit of their doctorate degree or associate members as described herein.

SECTION 4: Alumni Chapters shall consist of former active chapter members as herein described.

STATUTE III -- GRAND CHAPTER

SECTION 1:

- (a) At a regular meeting, not later than six (6) weeks prior to a Grand Chapter meeting, each chapter shall elect a delegate and an alternate delegate thereto. The chapter Secretary shall, without delay, forward to the Grand Secretary-Treasurer on an official Grand Chapter report form, the name, address, class and any other requested information regarding the delegate and alternate delegate.
- (b) In the event of a change of delegate or alternate, notification of such change shall be given the Grand Secretary-Treasurer immediately.

SECTION 2:

- (a) Delegates to the Grand Chapter shall present written credentials of election to the proper committee of the Grand Chapter before they shall be recognized as members of the Grand Chapter.
- (b) Credentials shall be in the following form:

This is to certify that Member \_\_\_\_\_ has been regularly elected to represent \_\_\_\_\_ of Phi Chi in the \_\_\_\_\_ Grand Chapter of The Phi Chi Medical Fraternity, Inc., and is entitled to all honors and privileges appertaining thereto. Given in the City of \_\_\_\_\_ State or Province of \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

Chapter  
Seal

\_\_\_\_\_  
Presiding Senior

\_\_\_\_\_  
Secretary

- (c) No delegate shall be recognized by the Grand Chapter unless the Credentials Committee has certified to the Grand Secretary-Treasurer that the member is entitled to a seat in

the Grand Chapter and has answered to his/her name when called by the Grand Secretary-Treasurer.

SECTION 3: Voting by proxy in the Grand Chapter shall not be permitted.

SECTION 4: Members present in the Grand Chapter sessions who are not included among the officers, delegates or members of committees shall be called "Visiting Members" and shall be privileged to speak on any motion, but not to offer a motion or be permitted to vote.

SECTION 5:

- (a) The Grand Presiding Senior and the Grand Secretary-Treasurer shall be the Chairperson and Secretary of the Grand Chapter Convention, respectively. In absence of the former, the chair shall pass to the Grand Presiding Junior and in absence of the Grand Presiding Junior to the next ranking official of the Executive Trustees present, or in absence of all the Executive Trustees, the Grand Chapter shall elect a temporary chairperson. Should the Grand Secretary-Treasurer be absent, the presiding officer of the Grand Chapter shall appoint a member to act for the Grand Secretary-Treasurer.
- (b) Under no circumstances shall the Grand Secretary-Treasurer, as such, become the presiding officer of the Grand Chapter.

SECTION 6:

- (a) As soon as practical after the Grand Chapter assembles, the presiding officer may appoint one (1) or more, with advice of the Grand Secretary-Treasurer, committees as follows:

On Finance and Auditing  
On Unrepresented and Delinquent Chapters  
On Resolutions - Constitution, Statutes and  
Rituals

## On Membership

- (b) If committees are not appointed, the Grand Chapter will by default act as a Committee-of-the-Whole.
- (c) The Grand Secretary-Treasurer, by the authority vested by the Constitution, shall be the Secretary of the Grand Chapter committees, but others may be appointed to serve as an assistant on any of the committees during the session for which the committees are appointed.
- (d) Each Grand Chapter Committee shall make at least a partial report not later than twenty-four (24) hours after appointment, unless the time for making said reports is extended by a vote of the Grand Chapter.

SECTION 7: The order of procedure at each meeting of the Grand Chapter shall be as follows:

#### FIRST DAY:

- Registration
- Addresses of Welcome
- Roll Call of Chapter and Grand Chapter Officers
- Appointment of Committees if needed
- Address of Grand Presiding Senior
- Minutes of the Previous Meeting
- Submission of Resolution and Amendments
- Presentation of Author's Award

#### SECOND DAY:

- Report of the Grand Secretary-Treasurer
- Report of Chairman of Executive Trustees
- Report of Editor of Chronicles
- Reports of Delegates
- Final Reports of Committees Appointed on First Day
- Unfinished Business
- Submission of Resolutions
- New Business
- Re-reading of Proposed Amendments
- Voting on Resolutions and Amendments
- Selections of place of Next Grand Chapter Meeting
- Nomination and Election of Officers
- Installation of New Officers

#### THIRD DAY:

- Unfinished Business of Second Day
- Closing Ceremony

This order may be changed by a majority vote of the Grand Chapter.

SECTION 8: The Grand Chapter shall not enact any legislation until a complete report shall have been received from the Committee on Credentials if appointed.

SECTION 9: Resolutions presented to the Grand Chapter for adoption must be in writing, signed by the members offering them, and unless disposed of otherwise, shall be referred without motion to the Resolutions Committee if appointed. This Committee shall return the resolutions with written reports and recommendations, favorable or unfavorable, to the Grand Chapter for final action.

SECTION 10: All motions must be in writing if demanded by the Secretary of the meeting.

SECTION 11: Unless otherwise prescribed in the Constitution and Statutes, a majority vote of the official delegates and officers of the Grand Chapter present and entitled to vote when the vote is taken, and when a quorum is present, shall be sufficient for any legislation, election or judicial action by the Grand Chapter.

SECTION 12: Unless otherwise prescribed in the resolution or amendment itself, every enactment of the Grand Chapter shall be effective from and after its passage.

SECTION 13:

- (a) The Official Banquet of the Grand Chapter shall be held on either the first or the second night of the Grand Chapter meeting.
- (b) The formal toasts and addresses delivered at the banquet shall become the property of the Fraternity and available for publication in the Phi Chi CHRONICLES.

SECTION 14: The expenses of the officers of the Grand Chapter meeting shall be defrayed by the Central Office of Phi Chi.

SECTION 15:

- (a) The Grand Chapter may, at its discretion, provide an award of fifty dollars (\$50) for each new and original Phi Chi Song submitted to and approved by it.
- (b) The award shall be divided equally between the chapter submitting the song and its composer, i.e., twenty-five dollars (\$25) to each.
- (c) To be eligible for the award, both the chapter and the composer must certify that the composition is original and that no portion of the words or music has been taken from any copyrighted material.
- (d) In submitting the composition and accepting the award, the chapter and the composer grants the Fraternity full rights and privileges to copyright the words and music in the name of The Phi Chi Medical Fraternity, Inc.

SECTION 16: The Grand Chapter establishes the following awards:

The Eben J. Carey, M.D., Award in Anatomy;  
 The Michael J. Carey, M.D., Award for the Outstanding Senior;  
 The Rudy F. Sievers, M.D., Ph.D., Outstanding Service Award for the outstanding member of each Chapter;  
 The Authors Award;  
 The T. B. Pearson, M.D., Award for the outstanding Chapter;  
 The Albert B. Saunders Chapter Recruitment Award;  
 Phi Chi Medical Fraternity Distinguished Research Award;  
 The Daniel H. Cannon, M.D., Leadership Award and Scholarship

- (a) The Eben J. Carey, M.D., Award shall be presented annually, to the freshman member of each Phi Chi Chapter having the highest grade in anatomy.
  - (1) The award shall be presented by the Chapter and shall consist of a parchment provided by Central Office.

- (2) A plaque bearing the likeness of Eben J. Carey, M.D., in bronze, mounted thereon, and bearing beneath it, metal plates on which shall be engraved the name of the awarded, and the year, shall be provided at cost to the Chapters by the Central Office. This plaque is to be prominently displayed in the Chapter House.
- (b) The Michael J. Carey, M.D., Award shall be presented annually, to the most outstanding senior class member of each chapter.
    - (1) The award shall consist of a parchment, or the recipient may purchase a marble block at cost from the Central Office, bearing thereon a platter, suitably thereon a platter suitably inscribed.
  - (c) The Author's Award shall be given to the author for the most outstanding literary contribution to the National publication in any one year.
    - (1) The awardee(s) shall be chosen by the Editor-in-Chief, and confirmed by the Executive Trustees.
    - (2) The award shall consist of a parchment, or the recipient may purchase a marble block at cost from the Central Office, bearing thereon a plate, suitably inscribed and \$100.00.
  - (d) The Rudy F. Sievers, M.D., Ph. D., Service Award, shall be presented annually to the most outstanding member of each Phi Chi Chapter, based upon the awardee's outstanding service to the Chapter, to the Chapter spirit, to the Fraternity, to the facility, or outstanding service by an alumnus.
    - (1) The award shall consist of a suitably inscribed parchment, provided by the Central Office.

- (2) A plaque, bearing the name of Rudy F. Sievers, M.D., Ph.D., together with a brief description of the award shall be provided at cost to the Chapters by the Central Office. Beneath the inscription shall be metal plates upon which the name of the awardee shall be engraved together with the date.
- (e) T. B. Pearson, M.D., Award, shall be granted to the most outstanding chapters in any year. This award may be conferred, either by the Grand Chapter or by the Executive Trustees, at their discretion. It need not be awarded annually.
- (1) This award shall be judged upon a chapters promptness in all matters concerning the Central Office, it's fraternal spirit, it's growth, and contributions to the Fraternity as a whole.
  - (2) It shall consist of a parchment or plaque available at cost to the Chapter from the Central Office, bearing the Arms of the Fraternity, and reading: The T. B. Pearson, M.D., Award for the most outstanding Chapter of The Phi Chi Medical Fraternity, Inc. is presented to the ( ) Chapter, by the Grand Chapter of Phi Chi, AD (date), and in the year of the Fraternity, ( ). The awards shall be consecutively numbered.
- (g) The Albert B. Saunders, M.D., Chapter Recruitment Award shall be presented to one individual, of The Phi Chi Medical Fraternity, Inc., who helps create or re-establish a previously inactive Phi Chi Chapter.
- (1) The award shall consist of a suitably inscribed parchment provided by the Central Office.
  - (2) The award will also consist of providing transportation to the next Grand Chapter Meeting.

(h) Phi Chi Medical Fraternity Distinguished Research Award

- (1) Awarded to a Phi Chi member who has demonstrated persistent dedication in academic research, culminating in exceptional, demonstrated, progress in their research field.
- (2) Eligibility, application criteria, procedure and evaluation/review are determined by the Executive Trustees.

(i) The Daniel H. Cannon, M.D., Leadership Award and Scholarship

- (1) This award is presented to members that are chosen by their chapters to attend the national Grand Chapter meeting in recognition of their demonstrated leadership role.
- (2) The amount of the scholarship is to be determined by the Executive Trustees.

(j) The Central Office shall mail to each Chapter, by January 1, the blanks upon which to report their selections for the Eben J. Carey, M.D., and the Michael J. Carey, M.D., Awards so they may be prepared for presentation, by you, on Founders Day; and the Rudy F. Sievers, M.D., Ph.D., Awards by April of each year.

Section 17: Due to financial limitations, the decision to hold the Phi Chi Grand Chapter meeting outside of North America will be at the discretion of the Executive Trustees.

## STATUTE IV -- THE EXECUTIVE TRUSTEES

### SECTION 1:

- (a) Necessary expenses of each of the Executive Trustees of Phi Chi incurred by their attendance at the Grand Chapter meeting shall be paid by the Central Office of Phi Chi.
- (b) The Executive Trustees shall exercise good judgment in expense accounts and should gross violations occur, the Grand Secretary-Treasurer shall disapprove the account and submit the same to the Grand Chapter with his/her reasons for objections and recommendations.

SECTION 2: The Executive Trustees shall be empowered to arrange, whenever practical and desirable, a dinner or other Phi Chi function at state, national or province medical conventions. Events of this nature shall be financially self-sustaining.

## STATUTE V -- OFFICERS

SECTION 1: All officers of the Fraternity and its chapters are eligible to re-election.

SECTION 2: Any Phi Chi member in good standing is eligible to any office therein.

SECTION 3: Officers of the Fraternity, upon assuming office, shall have the following oath administered to them by the retiring presiding officer:

“With a full realization of the trust that has been committed to me, -- I hereby and hereon pledge my honor -- that I will at all times, -- to the best of my ability, -- discharge the duties of my office, -- uphold the Constitution, -- and advance the principles of The Phi Chi Medical Fraternity -- so help me God and keep me steadfast in due performance of the same.”

SECTION 4: The Grand Secretary-Treasurer shall be elected for a term of ten (10) years.

SECTION 5:

- (a) The Chairperson of the Executive Trustees shall be elected for a term of ten (10) years.
- (b) If elected separately, the Editor-in-Chief of the CHRONICLES, shall also be elected for a term often (10) years.

SECTION 6: The Editor-in-Chief of the CHRONICLES, if other than the Chairperson of the Executive Trustees, shall be a member of the Grand Chapter, with expenses paid to its meetings.

SECTION 7: All necessary office expenses, of the officers of the Grand Chapter, shall be paid by the Grand Secretary-Treasurer upon presentation of properly attested bills.

SECTION 8: Grand Chapter officers or their designated representatives, when specifically representing the Fraternity on official business such as an essential chapter inspection or the organization of new chapters (or reactivation of former ones) shall, if the finances of the Fraternity permit and if approved by the Executive Trustees, have their basic expenses paid by the Fraternity.

SECTION 9: The Grand Secretary-Treasurer shall maintain a biennial record and inventory of the equipment and supplies located at the Central Office.

SECTION 10: The salary of the Grand Secretary-Treasurer shall be determined by the Executive Trustees.

## STATUTE VI -- MEMBERSHIP

### SECTION 1:

- (a) Active membership in The Phi Chi Medical Fraternity. Inc., may be achieved only after a candidate has been accepted as a pledge by a local chapter, completed the official forms and has been initiated according to the official Ritual; except the Executive Trustees may authorize the use of a condensed version of the Ritual to meet specific contingencies .
  - (1) To be a member of this Fraternity the newly initiated person must pay the Registration Fee. This Fee, together with a fully completed Form 3, must be promptly sent to the Central Office of Phi Chi, within five (5) days of initiation. Until this form, together with the required fee, has been received and processed by the Central Office, membership is NOT granted.
  - (2) There are no exceptions to the Authorized Membership categories: i.e. Active, Alumni, and Associate; “Local”, “Social”, etc. are NOT permitted.
- (b) Each candidate for membership shall sign the Fraternity's Pledge Certificate, except as hereinafter provided. The length of the pledgeship shall be determined by each chapter in its By-Laws.

SECTION 2: All of the members of a local medical student group which has petitioned and been approved by the Executive Trustees to become a new chapter of The Phi Chi Medical Fraternity, Inc., shall be eligible for membership, provided they assume the same obligations and responsibilities and are initiated by the Ritual in the same manner as other candidates for membership. All, or as many of the members of such a group who so desire, became the new chapter's chartering members.

SECTION 3: Any request or petitions from an existing medical student group (fraternity) of more than one chapter to merge

(amalgamate) with The Phi Chi Medical Fraternity, Inc., shall be investigated by the Executive Trustees for approval or rejection.

- (a) No individual chapter or group of chapters of an acceptable student medical organization shall be accepted for merger without the specific approval of the organization's central authority, and then only if such approval is stated in writing and signed by the organization's current officers. If a responsible central authority of a petitioning group no longer exists, the acceptance of one or more chapters or the organization shall depend on the judicious decision of the Executive Trustees.
- (b) No organization or part thereof shall be acceptable for merger if it involves any financial liability to The Phi Chi Medical Fraternity, Inc.
- (c) If an adequate investigation by the Executive Trustees leads to their approval and a statement of mutual agreement is completed and signed, all student members of the former organization shall become eligible for full membership in The Phi Chi Medical Fraternity, Inc., and may become active members provided they assume the same obligations and responsibilities, and are initiated by the official Ritual, the same as all other active members.
- (d) Graduate (alumni) members of a merging fraternity shall have the option of being recognized as Phi Chi alumni if they so desire and indicate such by decision, action or deed. Such alumni should be encouraged to view an initiation presented by a local chapter and may take the oath of allegiance if they so desire. Their fraternal affiliation in the Fraternity's official membership files shall be designated as member by merger.

#### SECTION 4:

- (a) No resignations from the Fraternity may be accepted by an active chapter.

- (b) Resignations from the Fraternity may be accepted only by the Executive Trustees.
- (c) No resignation of a student member shall be taken under consideration by the Executive Trustees without the consent of three-fourths (3/4) of the members of the active chapter from which the member seeks to resign, together with proof that the member is not indebted to the chapter, the Grand Chapter, or any member of either, and proof that no charges of any kind are pending against the person seeking to sever relations with the Fraternity.
- (d) Resignations when accepted by the Executive Trustees sever completely all relation of the member with the Fraternity and members whose resignations have been accepted shall be as if they never had been initiated into the Fraternity, provided, however, a confidential notation of the resignation may be recorded on the former member's record for historical purposes.

#### SECTION 5:

- (a) Demits to other chapters shall be issued by the chapters on forms supplied by the Central Office and must bear the signatures of the Presiding Senior and Secretary of the chapter with its seal impressed and countersigned by the Grand Secretary-Treasurer with the seal of the Grand Chapter.
- (b) Demits may be issued only to members desiring to enter another college where a Phi Chi chapter is established.
- (c) Demits may be issued only to members who are not indebted to either the chapter or Grand Chapter and who have paid all National dues for the current year to the Grand Secretary-Treasurer and all indebtedness to the chapter to the date of issue of the demit.

- (d) Demits shall have a time limit stamped thereon by the Grand Secretary-Treasurer at the time of issue.
- (e) No chapter shall accept a demit not in proper form or admit a member from another chapter without a demit.
- (f) Any member who shall present himself or herself for membership in another chapter of Phi Chi without a demit shall not be considered for membership therein until the member has obtained the proper credentials (demit) from the former chapter.
- (g) No chapter is obligated to accept a demit of any member and all demits received shall be acted upon by secret ballot.
- (h) In the event a chapter shall, by secret ballot, refuse to accept the demit of a member from another chapter, the member presenting the demit shall in no way be deprived of active membership in the chapter which issued the demit, the member conforms to all the rules and regulations of the Fraternity, including the payment of all regular chapter dues.
- (i) A chapter from which a member is currently considered active has 30 days to respond to a request to issue a demit. If a member fulfills all requirements for a demit, yet a response is not received, then the Grand Chapter can issue a demit at their discretion.
- (j) Any member who shall attend a medical college wherein there is no Phi Chi chapter or attend a college wherein there is a Phi Chi chapter and make no effort to become an active member thereof shall, so long as he or she attends said medical college, be held responsible by the chapter wherein active membership was last held for the payment of dues. Failure to conform to the rules and regulations of the chapter and National Fraternity in regard to either moral conduct or financial responsibility shall constitute cause for considering the member delinquent and not in good standing.

- (k) Chapters having members transferring to other schools with chapters of Phi Chi shall notify the receiving chapters as soon as possible of the intention of the transferring members, so that all possible aid may be rendered such members to become established at the new schools and the chapters.

#### SECTION 6:

- (a) If any member of an active or alumni chapter has been accused of violating the laws of the Fraternity as set forth in Article I, Section 5, and the chapter of which the person is a member has filed charges as provided in said article, the member shall be entitled to an immediate, fair and impartial trial.
- (b) The trial shall be held at a designated time and place unless for good reason the chapter by a two-thirds (2/3) vote shall have ordered otherwise.
- (c) The Judge Advocate shall act as judge, but if there are personal or other reasons that should disqualify him/her, the chapter shall, by a two-thirds (2/3) vote, elect a member to act in his/ her place.
- (d) The Judge Advocate shall appoint two members to conduct the prosecution and the accused shall have the same right to select two members, of whom he or she may be one, for defense. Should the accused not choose to make a defense, the trial shall proceed according to legal practice and the Constitution and Statutes of the Fraternity, as may be herein now and hereafter be provided.
- (e) Both oral and written evidence may be introduced, but evidence from persons not members of the Fraternity must be in their handwriting and sworn to. A full record of the case must be kept by the chapter Secretary and copy thereof

sent to the Grand Secretary-Treasurer as provided in the Constitution.

- (f) A three-fourths (3/4) vote of the active membership present and voting shall be sufficient to recommend the expulsion of a member.
- (g) Reinstatement after expulsion shall be permitted provided the chapter by unanimous consent shall order it after due application by the expelled member, provided that the Executive Trustees have not already ordered the reinstatement as provided for in the Constitution.
- (h) After expulsion, the chapter shall purchase the badge of the expelled member and repossess any other property belonging to the chapter or the Fraternity.
- (i) Expulsion shall be the extreme penalty permitted and members of a chapter shall refrain from unnecessarily making such verdict public information.
- (j) The name of any member of Phi Chi who shall practice any cult or system of medicine not approved by the AMA, NMA or BMA shall be cancelled from the official membership records of the Fraternity without any due process of jurisprudence; except that a confidential notation may be recorded for historical reasons, explaining when and why such action was taken.

#### SECTION 7:

- (a) Members may be suspended by active and alumni chapters by a two-thirds (2/3) vote of their membership.
- (b) Suspension shall be the penalty for any misdemeanor defined in the By-Laws of the chapter and the Constitution and Statutes of the Fraternity.

- (c) In the event inadequate By-Laws have been enacted by the chapter to cover suspension for misdemeanors, such causes shall include, but not be limited to: failure to meet personal obligations to the National Fraternity or the Grand Chapter, indifference to individual duties and responsibilities in regard to membership in the chapter, failure to pay chapter dues and assessments, conduct unbecoming to a lady or gentleman, and deliberate absence from regular chapter meetings.
- (d) Chapters shall have power to define other violations, which may be punished by suspension.

SECTION 8: All expulsions and suspensions shall be by secret ballot and under no circumstances shall a member reveal to anyone not a member of the Fraternity the reasons for the expulsion or suspension of any member. Should any member be accused of revealing anything concerning any trial within the Fraternity, said member shall forthwith be brought to trial and if found guilty, be expelled for disloyalty.

SECTION 9:

- (a) No person shall be considered a pledge of any chapter of Phi Chi nor be initiated until the following certificate has been signed and deposited with the Secretary of the chapter:

THE PHI CHI MEDICAL FRATERNITY  
INCORPORATED

Whereas, after due thought and deliberation, I have accepted an invitation to join \_\_\_\_\_ of PHI CHI and said chapter of The Phi Chi Medical Fraternity, Incorporated, has agreed to maintain a fraternal attitude toward me: Therefore, I \_\_\_\_\_ (full name) hereby declare and stand ready for initiation into the mysteries of PHI CHI whenever I shall be eligible to membership under the laws of the Fraternity and the recognized rules of \_\_\_\_\_(college or university). I hereby covenant with \_\_\_\_\_of PHI CHI to maintain a fraternal attitude toward its members and to demean myself as I become a

PLEDGE OF PHI CHI

I solemnly promise that unless formally released by said chapter from this pledge, I will not accept any invitation to join a similar fraternity and will not entertain, listen to nor consider such solicitation. I regard this obligation as binding upon my honor as an oath of allegiance and,

In testimony thereof hereunto set my hand in the presence of subscribing witnesses this \_\_\_\_\_ day of \_\_\_\_\_ Two Thousand \_\_\_\_\_.

\_\_\_\_\_  
Full Name

Medical Class of \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witnesses for \_\_\_\_\_ of PHI CHI

(Chapter Seal)  
Secretary

Attest: \_\_\_\_\_

- (b) The Grand Secretary-Treasurer shall furnish copies of this form to chapters at a cost not to exceed the actual amount expended for printing, binding and postage.
- (c) These pledge certificates shall be countersigned by the Secretary of the chapter with seal and, after initiation of the person whose signature is attached hereto, the certificate shall be filed by the Secretary in an index file provided for that purpose.

SECTION 10: Members of Phi Chi doing graduate work in a graduate college of arts and sciences, but on the medical campus and still undergraduates in medicine doing work toward higher graduate degrees, shall be permitted to be active members of Phi Chi as the chapter sees fit.

## STATUTE VII - REVENUES

SECTION 1: Revenues of the Fraternity shall consist of two components, Registration Fees and Chapter Dues.

- (a) The amount of the Registration Fees shall be established by the Grand Chapter.
- (b) Chapter dues shall be established by By-Law in each chapter and shall be no less than the amount necessary to defray all expenses incident to the chapter's operation.

SECTION 2:

- (a) The Registration Fee, for initiation and lifetime membership into The Phi Chi Medical Fraternity, Inc., shall be a one-time payment of one-hundred twenty-five dollars (\$125.00) (U. S. currency). This one-time total payment of Registration Fee shall be paid to the Chapter Treasurer at the time of initiation and forwarded to the Central Office with Form 3.
- (b) The Registration Fee, established by the Grand Chapter, shall be paid prior to initiation, and be sent with Form 3 to the Central Office of Phi Chi immediately after the initiation ceremony.
- (c) All Registration Fees or other monies collected by the Chapter Treasurer, on behalf of the Central Office, shall be forwarded to the Central Office along with the proper Form 3, by the Chapter Secretary not later than five (5) days after the collection dates; provided that, in the instance of initiation, remittance shall be not more than five (5) days after the formal initiation.
- (d) Upon receipt of the proper Registration Fee, the Grand Secretary-Treasurer will issue a numbered official membership card for each initiate.

SECTION 3:

- (a) Chapter dues, paid on an annual basis, shall be paid to the Chapter Treasurer no later than October 1 and February 1.
  
- (b) Chapters shall be responsible for liability insurance sufficient to cover any chapter activities or properties not covered by a third party.

## STATUTE VIII -- PUBLICATIONS

SECTION 1: The Phi Chi CHRONICLES as the Fraternity's official publication, shall be devoted primarily to the interests of the members and chapters of the Fraternity and, secondarily, to the Greek fraternity world in general.

- (a) The Phi Chi CHRONICLES shall be published at such times as judged appropriate by the Executive Trustees or the Editor-in-Chief. An issue shall always be published as soon as is practical following a session of the Grand Chapter.

### SECTION 2:

- (a) Members of active chapters shall be entitled to receive the CHRONICLES. Distribution to active members shall be by bulk mailing. The Secretary of each chapter shall requisition from the Editor-in-Chief the number of CHRONICLES required by the chapter. These will be supplied provided the chapter has complied with all its obligations relative to the CHRONICLES' publication.
- (b) Each chapter shall submit a chapter report detailing its activities for each issue of the CHRONICLES.
- (c) In the event a chapter fails to submit a chapter report for an issue of the CHRONICLES, only five (5) copies of that issue shall be sent to the chapter.
- (d) For alumni members, delivery of the CHRONICLES shall be made by mail and shall begin with the first issue following graduation, provided each alumnus supplies a correct mailing address to the Editor-in-Chief. Continued mailings are dependent on the submission of correct mailing addresses to the Editor's Office.
- (e) Associate members may receive the CHRONICLES provided they have fulfilled the same obligations as other members and maintain correct mailing addresses.

- (f) Should a member withdraw from medical school before graduation, continued receipt of the CHRONICLES shall be only upon the member's specific request sent to the Editor's Office.
- (g) Former members of the Fraternity who have resigned or been expelled for any reason, shall forfeit all rights to continued mailings of the CHRONICLES.

SECTION 3: The Phi Chi DIRECTORY, in addition to being a catalogue of members of the Fraternity, shall also contain, if practical, a condensed history of the Fraternity, basic historical data on each chapter chartered, a chronological history of Grand Chapter meetings and their members, major Grand Chapter enactments and such other items as the Editor-in-Chief may direct as deemed essential for the information of the members.

- (a) The DIRECTORY shall be published only at such times as the Grand Chapter or the Executive Trustees may direct.

#### SECTION 4:

- (a) There shall be created the office of Senior Associate Editor of Publications who shall be a member of the Grand Chapter with his/her expenses paid to its meetings. The Senior Associate Editor shall be appointed by the Editor-in-Chief and approved by the Executive Trustees.
- (b) The Senior Associate Editor shall be the first assistant to the Editor-in-Chief, who shall assign duties and responsibilities. In the event of the disability of the Editor-in-Chief, the Associate Editor shall issue the Phi Chi CHRONICLES, Phi Chi DOODLEBUG QUARTERLY, and any pending publications. Should a vacancy exist because of resignation, death or permanent disability of the Editor-in-Chief, the Associate Editor shall issue all regular publications until the next regular meeting of the Grand Chapter.

- (c) The Editor-in-Chief is authorized to appoint as many assistants as may be required to accomplish standard or special publications, provided such appointments shall not entitle the appointee(s) to any honors or privileges in the Grand Chapter not already possessed before such appointment is made. No remuneration shall be provided from National funds for such appointments.
- (d) Nothing in this statute shall be construed to prevent the Grand Chapter from recognizing or rewarding any appointee(s) for extraordinary services.

#### SECTION 5:

- (a) The Phi Chi DOODLEBUG QUARTERLY shall be the official newsletter of the fraternity.
- (b) The DOODLEBUG QUARTERLY shall be issued at times as judged appropriate by the Executive Trustees or the Editor-in-Chief.
- (c) The DOODLEBUG QUARTERLY shall be issued as an electronic Newsletter to all members choosing to subscribe and providing valid contact information for receipt through the DIRECTORY.
- (d) The DOODLEBUG QUARTERLY shall consist of personal, chapter and national fraternity articles submitted by members and Chapter Editors.
- (e) Former members of the Fraternity who have resigned or been expelled for any reason, shall forfeit all rights to continued receipts of the DOODLEBUG QUARTERLY.

#### SECTION 6:

- (a) The Executive Trustees shall have general supervision over all the official publications of the Fraternity. They shall set the tone of materials published and in the event of any differences of opinion, render final decision.

- (b) The Executive Trustees may authorize new publications whenever in their judgment the affairs of the Fraternity require them, provided sufficient funds exist to defray the expenses thereof.
- (c) No deficit shall be created for the issue of any publication except the official publication, and for it only with the unanimous consent of the Executive Trustees.

#### SECTION 7:

- (a) The Phi Chi CHRONICLES, the DIRECTORY, and/or the Phi Chi DOODLEBUG QUARTERLY shall be permitted to contain limited advertising, provided it is appropriate to and consistent with established medical ethics and policies.
- (b) Rates for advertisements shall be recommended by the Editor-in-Chief and approved by the Executive Trustees, provided revenue from advertisements does not alter the publication's not-for-profit status and does not increase mailing costs.

## STATUTE IX -- RITUAL

SECTION 1: Each chapter shall be provided without cost, a complete set of Rituals at the time of its installation, or at the time of each major revision of the Ritual. Replacement copies shall be provided at their net cost to the Fraternity.

## STATUTE X -- CHARTERS

### SECTION 1:

- (a) A deposit shall accompany each petition for a charter. The amount of the deposit shall be determined by the Grand Secretary-Treasurer and shall be adequate to cover the cost of the preparation of the charter.
  
- (b) In the event no charter is granted or if there is a withdrawal of the petition, the deposit shall be returned to the person submitting it, provided no cost has been sustained by the Fraternity for its preparation. In such event, only the amount in excess of the Fraternity's expense shall be returned.

## STATUTE XI -- ACTIVE CHAPTERS

### SECTION 1:

- (a) Each active chapter shall adopt a set of By-Laws for their local government under the following headings: (I) Meetings; (II) Officers; (III) Standing Committees; (IV) Finances; (V) Fines and Penalties; (VI) Chapter House; (VII) Rules of Order; (VIII) Social and Special Functions; (IX) Amendments; (X) Rules of Conduct.
- (b) New or reactivated chapters shall not be permitted to function under the guarantees of this Constitution and Statutes for a period of longer than ninety (90) days without the adoption of By-Laws.
- (c) The Executive Trustees shall have the power to revoke the charter of any chapter for failure to comply with this requirement.

### SECTION 2:

- (a) The chapter Secretary shall be the chapter's chief executive officer for its liaison with the National Fraternity and the extra-fraternity world. Intra-organizationally, the Secretary shall be responsible for the completion and transmittal of all standard forms to the proper offices of the Fraternity on or before their due dates; for all other reports required by this Constitution and Statutes, the Grand Chapter, the Grand Secretary-Treasurer and the Executive Trustees, and for the transmittal of all Registration Fees received from the chapter Treasurer.
- (b) The Secretary shall communicate with the extra-fraternity world in the name of the chapter as may be necessary to effect its decisions and directives.
- (c) The Secretary shall submit to the Central Office of the Fraternity twice each year, no later than thirty (30) days after the start of each semester (or every second quarter), a listing

of the names of all members of the chapter, indicating whether each individual is a freshman, sophomore, junior or senior, whether married or not, and whether they live in or out of the house.

#### SECTION 3:

- (a) A delegate and alternate delegate will be chosen in accordance to the Statues governing the Grand Chapter.
- (b) None but active members of a chapter shall represent it in the Grand Chapter meeting.

#### SECTION 4:

- (a) Active and alumni chapters shall be held responsible for the collection of Registration Fees or other revenues, if any, from their members when due, as has been herein provided.
- (b) Chapters shall be empowered to suspend any member who shall fail to pay Registration Fees as has been herein required and, should the indebtedness extend for a period longer than a collegiate year, the chapter shall prefer charges against the member for expulsion.

#### SECTION 5:

- (a) Each chapter shall hold regular meetings at least once each month (or more frequently as may be provided in the By-Laws) during the collegiate year. For sufficient reason, the Presiding Senior of the chapter may postpone any regular meeting to a time not exceeding two weeks from the scheduled date of a regular meeting. The Secretary shall notify all active members as to when the postponed meeting will be held.
- (b) Meetings of the chapter shall be held as "closed session," guarded by the Sentinel within, but "open sessions" may be held on Memorial Day and Founders' Day.

- (c) All chapter business meetings shall be conducted according to parliamentary procedure, according to *Robert's Rules of Order*.
- (d) A quorum for any chapter meeting shall consist of a majority of the active members.
- (e) A majority of those present at any regular chapter meeting shall be sufficient to determine the attitude or decision of the chapter in any case where the Constitution and Statutes of the Fraternity does not require a greater majority, as in cases of suspension, expulsion and adoption/revision of chapter By-Laws.

SECTION 6:

- (a) The order of procedure of chapter Meetings shall be as follows:

- Call to Order -- Opening Ceremony (if used)
- Roll Call
- Reading and Adoption of Minutes of Last Meeting
- Reports of Officers
- Reports of Committees
- Reading of Correspondence
  - (a) From the Central or other Offices of the Fraternity
  - (b) From other sources
- Unfinished Business
- New Business
- Proposals for Membership
- Elections to Membership
- Election and Installation of Officers
- Adjournment -- Closing Ceremony (if used)

- (b) The order of business may be changed by a majority vote of the entire active membership.
- (c) No chapter business shall be conducted at meetings held for initiation.

## SECTION 7:

- (a) The chapters of the Fraternity shall not become incorporated as chapters, since they are a component of the National Fraternity, which is incorporated. However, an alumni association connected with a chapter may become incorporated under local state laws for the purpose of owning property or the management of funds for the benefit of the chapter, provided the incorporated name of the National Fraternity shall not be used as the legal name of the corporation.
- (b) Property, paraphernalia or net assets held by or in the name of the chapter or the National Fraternity shall automatically revert to the National Fraternity without any judicial procedure whenever a chapter ceases to be a part of the National Fraternity either by expulsion or by voluntary liquidation.
- (c) Chapters shall be subject to official reprimand by the Executive Trustees for failure to comply with, reply to or provide reports as may be officially requested by the Central Office or Trustees.
  - (1) Chapters persistently negligent in submitting official reports and/or forms to the Grand Secretary-Treasurer or the Chairperson of the Executive Trustees on or by established or designated due dates shall be considered delinquent in National participation and shall be so informed by the Grand Secretary-Treasurer.
  - (2) Failure to respond to official communications shall be considered adequate cause for such action as may be deemed proper by the Executive Trustees. If, after three (3) official notifications to the Presiding Senior, the Secretary and the academic or alumni advisor, if any, the negligence has not been corrected, suspension or

expulsion of the chapter may be recommended by the Executive Trustees.

SECTION 8: Active chapters may observe Phi Chi Memorial Day by conducting memorial services in open session. The chapters shall require their active members, as hereinbefore provided, to wear the traditional token of remembrance for those members of the Fraternity who have entered the Chapter Eternal.

SECTION 9: Active chapters shall observe February 26 of each year as Founders Day by an official banquet to which all their members, active and alumni, shall be urged to attend. The program and proceedings of this official occasion shall be under the complete control of the chapter.

SECTION 10: Associate members initiated by a chapter shall be urged to become subscribers to the Phi Chi CHRONICLES (in the same manner as active student members) when their membership is reported to the Fraternity's Central Office.

SECTION 11: All initiates will have the option to purchase an official Phi Chi badge. Each chapter can stipulate this membership requirement in its by-laws and can include in its chapter initiation fee an amount sufficient for the purchase of an official standard Phi Chi badge.

SECTION 12: In order to be "active" a chapter must have at least five (5) members in good standing (i.e., paid their Registration Fee and have been properly reported to the Central Office.)

SECTION 13: A chapter is delinquent and no longer in good standing if there are less than five (5) members in good standing, if the reports to the Central Office are in arrears, or if the chapter is found to be non-compliant with the Constitution and Statutes of The Phi Chi Medical Fraternity, Inc., by the Executive Trustees.

SECTION 14: CONDUCT

- (a) Substances commonly known as drugs, including alcohol and other intoxicants, which are illegal, and paraphernalia for the purpose of using these drugs are forbidden on any property used by any Chapter of The Phi Chi Medical Fraternity, Inc., for any purpose whatsoever.
  - (1) The use of illegal drugs shall be cause for suspension from this Fraternity.
  - (2) Countenancing or permitting the use of the illegal drugs in a Fraternity house, or at a Chapter function, by any Phi Chi Chapter shall be cause for suspension or revocation of the Charter by the Executive Trustees.
- (b) The consumption of alcoholic beverages, in association with any activity of The Phi Chi Medical Fraternity, Inc., or its Chapters or the countenancing of such consumption by any person below the legal age in that particular jurisdiction, is forbidden.
- (c) Chronic alcoholism, acute alcoholism, and persistent drunkenness shall be cause for suspension of any member from this Fraternity and encouragement on the part of a Chapter or its officers of any individual to consume alcoholic beverages, before they reach legal age in that particular jurisdiction, or encouragement to excessive consumption, shall be grounds for suspension of that Chapter, the officers or members involved, or both, by the Executive Trustees.
- (d) Conduct, which may result in harm or injury to any individual, by another individual, at any function of this Fraternity, or on Fraternity property, is strictly forbidden. Hazing, in any form, is forbidden. Participating in, engaging in, or encouraging such conduct shall be grounds for suspension of the Chapter, or of members, or both, by the Executive Trustees.

## STATUTE XII -- ALUMNI CHAPTERS

### SECTION 1:

- (a) All Chapters shall report annually, in December, to the Central office of The Phi Chi Medical Fraternity, Inc. Such report shall contain the names and addresses of all members; a list of officers, and their telephone numbers; a brief financial report and such other information as the Executive Trustees may deem necessary or desirable. The Central Office will provide the form for this report (Alumni Form A).

SECTION 2: Each Alumni Chapter shall annually register with the Central Office with Form A.

### SECTION 3:

- (a) All Alumni Chapters will enact a Constitution and By-Laws, a copy of which, as well as all amendments shall be forwarded to the Central Office.
- (b) A copy of the Articles of Incorporation, should the Alumni Chapter Incorporate, shall also be filed in the Central Office.
- (c) The Articles of Incorporation, or the Constitution, must contain an appropriate section for the proper disposal of assets should the Chapter cease to exist.
- (d) A statement acknowledging the fact that the Chapter is a component Chapter of The Phi Chi Medical Fraternity, Inc., and that it will always function under the Constitution and Statutes of that Fraternity must be a part of the Constitution of the Alumni Chapter.

### SECTION 4:

- (a) In all cases, the Alumni Chapter shall conform to all applicable Articles of the Constitution and all Statutes in the same manner as active chapters.

- (b) An Alumni Chapter may be declared delinquent by the Executive Trustees if said Chapter fails to conform to the Constitution and Statutes of The Phi Chi Medical Fraternity, Inc.

## STATUTE XIII -- HEADQUARTERS

SECTION 1: The Bureau of Finance of the Central Office of Phi Chi shall consist of the Chairperson of the Executive Trustees, the Grand Presiding Senior and the Grand Secretary-Treasurer. The Grand Secretary-Treasurer shall be the receiving and disbursing officer of this bureau.

SECTION 2: The duty of the Bureau of Finance shall be to supervise the finances of the National Fraternity, formulate a budget and authorize extraordinary expenditures not provided for by the Grand Chapter in convention assembled or the Statutes.

INTERNATIONAL OFFICE

THE CENTRAL OFFICE OF PHI CHI MEDICAL FRATERNITY,  
INC.

AND

THE WELFARE ASSOCIATION, INC.  
2039 Ridgeview Drive  
Floyds Knobs, IN 47119

812-923-7270  
1-800-800-PHIC  
(1-800-800-7442)

THERE ARE NO OTHER OFFICES.  
ALL BUREAUS AND DIVISIONS OF THE FRATERNITY ARE  
NOW CONSOLIDATED, INCLUDING  
THE CHRONICLES  
(FORMERLY THE QUARTERLY),  
WELFARE ASSOCIATION,  
CHAIRMAN'S OFFICE,  
GRAND SECRETARY-TREASURER,  
FINANCE, PUBLICATION, ALUMNI, ETC.  
AD INFINITUM

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